

THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D.C. 20505

National Intelligence Council

DDI #6520-82

10 August 1982

MEMORANDUM FOR: All WASHFAX Subscribers

FROM : Executive Secretary  
Washington Area Operations Centers' Conference

SUBJECT : WASHFAX User Policy

1. The Washington Area Operations Centers' Conference sets policy on the use of WASHFAX facilities and has established the following guidelines. Depending on their equipment capacity and personnel restrictions, individual Agencies may set more restrictive limits for their own customers.

2. The WASHFAX is intended primarily for transmission of time critical, classified information such as intelligence evaluations, recommendations and subsequent actions of WASHFAX subscribers. To preserve the integrity of this system, transmission will be limited to time sensitive, classified documents of 10 (ten) pages or less. Material not meeting these guidelines will be returned to sender to channel into more appropriate electronic or courier systems. Exceptions to this policy are expected to be limited and will be approved at the Operations Center director/chief level or higher.

3. Continued violation of these guidelines should be brought to the attention of the relevant Operations Center manager and to the members of the Washington Area Operations Centers' Conference.



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